

**Rochelle Park Board of Education
Regular Meeting– 7:00 P.M.
September 17, 2012**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Robert Verhasselt , Vice President		
Mr. Sam Allos		
Mrs. Teresa Cravello		
Mr. Jay Esposito		
Mrs. Maria Lauerman		
Mr. Mark Scully		
Mrs. Patricia Bilka, President		

Others Present:

- Bert Ammerman, Interim Superintendent
- Vincent Occhino, Interim Business Administrator/Board Secretary
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

IV. Superintendent’s Report

V. Business Administrator’s Report

VI. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

VII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

Routine Matters R1- R5

POLICY #0618- APPROVAL OF BOARD MINUTES

R1. RESOLVED, that the Rochelle Park Board of Education approve the minutes of the following meetings:

- A. August 13, 2012 Caucus Meeting & Executive Session**
- B. August 13, 2012 Regular Meeting**

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #8468 – CRISIS MANAGEMENT

R2. RESOLVED, that the Board of Education approves and adopts the revised Emergency Management Plan, dated September, 2012, for the Rochelle Park School District as presented.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #0130 BYLAWS & POLICIES

R3. RESOLVED, on the recommendation of the Superintendent, the Board of Education approve the second reading and adoption of the following bylaws, policies and regulations:

Bylaws

- 0142 Board Member Qualifications
- 0153 Annual Appointment
- 0167 Public Participation in Board Meetings
- 0168 Recording Board Meetings

Policies & Regulations

- 1631 Residency Requirements for Persons Holding School District Office, Employment or Position
- 2341.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
- 2431 Athletic Competition
- 2361 Acceptable Use of Computer Networks/Computers and Resources (R)
- 2622 Pupil Assessment
- 2431.4 Prevention and Treatment of Sports Related Concussions and Head Injuries (R)
- 3324 Right of Privacy

- 3125.2 Employment of Substitute Teachers
- 3282 Use of Social Networking Sites
- 4324 Right of Privacy
- 4282 Use of Social Networking Sites
- 5519 Dating Violence at School
- 5600 Pupil Discipline/Code of Conduct (R)
- 6470 Payment of Claims (R)
- 6424 Emergency Contracts
- 6472 Tuition Assistance
- 7510 Use of School Facilities (R)
- 8505 School Nutrition
- 9180 School Volunteers
- 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants
- 9270 Home Schooling and Equivalent Education Outside the Schools (R)

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

R4. RESOLVED, on the recommendation of the Superintendent, the Board of Education approve the first reading of Policy 1110- Organizational Chart:

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY 2230: CURRICULUM GUIDES

R5. RESOLVED, that on the recommendation of the Superintendent, the Board of Education approve the Language Curriculum Guide for grades K thru 8 as presented and on file in the office of the Superintendent.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

Personnel Matters P1-P11

POLICY #3240 PROFESSIONAL DEVELOPMENT

P1. RESOLVED, that on the recommendation of the Superintendent, the Board of Education approves tuition reimbursement for courses taken during the 2012-2013 school year as follows:

Donna Johnson 3 credits \$725.82

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

P2. RESOLVED, on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

L.Fletcher, E. Rainone, J. Obrien B. Cannici, C. Hurd , B.Ammerman and M. Lauerman to attend a workshop on New Teacher Evaluations in Closter NJ on October 3, 2012 at a cost of \$200.00 for registration.

J. Hani, T. Genovese, D. Johnson to attend a workshop titled Handle with Care on October 4, 2012 at no cost to the district for registration.

S. Meyers to attend the 21st. Annual AAP/NJ School Health Conference in Somerset on October 17, 2012 at a cost of \$195.00 for registration (Title II funded)

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

***P3. RESOLVED, on the recommendation of the Superintendent, that the Board of Education appoints the following personnel to the listed extra-compensation positions for the 2012-2013 school year stipend to be determined upon the settlement of the master contract for the 2012-2013 school year.**

Softball Coach Jennifer O'Brien

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #3141- RESIGNATION

***P4. RESOLVED, that the Board of Education accept Jeanmarie Corrigan Marrano's letter of resignation as the Special Education Aide for the Rochelle Park School District effective September 1, 2012. We wish her much success in the future.**

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB_

***P5. RESOLVED, that the Board of Education accept Masina Puleo's resignation as the Speech Teacher for the Rochelle Park School District effective October 1, 2012**

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB_

POLICY #4125 EMPLOYMENT OF SUPPORT STAFF

P6. RESOLVED, on the recommendation of the Superintendent, that the Board of Education approves the following list of substitutes for the 2012-2013 school year at a rate of \$10.05 an hour:

Claudette Geoffrey--Classroom/Café' Playground Aide
Kathleen Cronin- Classroom/ Secretary

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

P7. RESOLVED, on the recommendation of the Superintendent, that the Board of Education approves Elizabeth DeSimone to the position of part time special education aide for the 2012/2013 school year at a rate to be determined by the settlement of the 2012/2013 contract.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #4111 – HIRING – CERTIFIED PERSONNEL

P8. RESOLVED, on the recommendation of the Superintendent, the Board of Education appoints Cara Hurd to the position of HIB Coordinator for the 2012-2013 school year.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

P9. RESOLVED, on the recommendation of the Superintendent, the Board of Education appoints Linda Oles to the position of School Anti Bullying Specialist for the 2012-2013 school year.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

***P10. RESOLVED,** that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoints Sarah Vafegh to the position of Speech Teacher for the 2012/2013 school year on MA, Step 1 (prorated), to be determined upon settlement of the master contract for the 2012- 2013 school year.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

***P11. RESOLVED,** that on the recommendation of the Superintendent, the Board of Education approves the employment of the following personnel for the 2012-2013 school year with a correction of the step, degree and salary per the 2009/2010 contract. Salary and step will be revised upon settlement of the 2012-2013 master contract.

<u>Name</u>	<u>FI</u>	<u>FTE</u>	<u>Step</u>	<u>Degree</u>	<u>Step Amount</u>	<u>Longevity</u>	<u>Salary</u>
COPPOLA	M	FT	9	MA	56,826.		56,826.

Motion by _____, seconded by _____
Roll Call

RV SA TC JE ML MS PB

Financial F1-F8

POLICY #6820 – FINANCIAL REPORTS

POLICY #6510 – PAYROLL AUTHORIZATION

F1. RESOLVED, that the Rochelle Park Board of Education approves the September 2012 Payroll in the amount of \$362,950.61

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #6410 PURCHASES BUDGETED

F2. RESOLVED, that the Rochelle Park Board of Education approves the August 2012 Bills List as approved by the Finance Committee, attached and listed below:

Attachment 1

E. Debt Service - Fund 40 \$ 228,415.63

Total August Disbursements \$ 228,415.63

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #6410 PURCHASES BUDGETED

F3. RESOLVED, that the Rochelle Park Board of Education approves the September 2012 Bills List as approved by the Finance Committee, attached and listed below:

Attachment 1

A. Regular Bills – Fund 10 \$ 247,333.87
 B. Regular Bills – Fund 11 \$ 245,768.59
 C. Regular Bills - Fund 20 \$ 3,697.00
 D. Capital Projects - Fund 30 .00
 E. Debt Service - Fund 40 \$.00
 F. Food Service - Fund 50 \$ 7,322.01
 G. Enterprise – Fund 51 \$ 1,097.84

Total August Disbursements \$505,219.31

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

FEDERAL FUNDS

F4. RESOLVED, on the recommendation of the Superintendent, that the Board of Education approve the submission of grant applications for the 2012-2013 school year as presented:

<i>Program</i>	<i>Services Delivered</i>	<i>Total Allocation</i>
<i>IDEA Basic</i>	<i>Ages 3-21</i>	\$140,700.00
<i>IDEA Preschool</i>	<i>Ages 3 – 5</i>	\$5,532.00
	TOTAL	\$146,232.00

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

F5. RESOLVED, that the Board of Education approve the applications and accept the following entitlements which are the five components of the FY 2013 No Child Left Behind Grant:

(NCLB) Consolidated Formula Sub grant

Title I, Part A: Improving Basic Programs (BSIP) - \$32,464.

Title II, Part A: Teacher/Principal Training, Recruiting Fund - \$9256.

TOTAL ALLOCATION \$41,720.00

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

F6. RESOLVED: that the Rochelle Park Board of Education refuses Federal Funds in the amount of \$1,262.00 under FY 2013 NCLB “No Child Left Behind” due to the inability to form/join a consortium in order to meet the \$10,000.00 threshold.

LEA ALLOCATION REFUSAL

LEA Code: 4470 - 03

The Rochelle Park Board of Education on September 17, 2012 hereby resolves not to apply for the funds indicated for the Title(s) checked below for Fiscal Year 2013:

- Title I, Part A: *Improving Basic Programs Operated by Local Education Agencies*
- Title I, Part A: *School Improvement (List each eligible school refusing funds)*
- Title I, Part D: *Prevention and Intervention Programs for Children and Youth who are Neglected, Delinquent, or At-Risk*
- Title II, Part A: *Teacher and Principal Training and Recruiting Fund*
- Title II, Part D: *Enhancing Education Through Technology*
- Title III, Part A: *Grants and Sub grants for English Language Acquisition and Language Enhancement \$3,920.00***
- Title IV, Part A: *Safe and Drug-Free Schools and Communities Act*
- Title V, Part A: *Innovative Programs*
- Title VI, Part B: *Rural and Low-Income School Program*

It is understood that this refusal to accept funds for Fiscal Year 2013 will not prevent the district from applying for or receiving its allocation for any subsequent year.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #7510 – USE OF FACILITIES

F7. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
Maywood/Rochelle Park Girls Softball	Softball Field	Sunday Mornings	None
Twp of Rochelle Park-Recreation	William St Parking Lot Assembly for Ragamuffin Parade	Sat. Oct 27 th -Rain date Sun Oct 28 th	None
Rochelle Park Cub Scouts Pack 188	Auditorium Pack night Kick off- Pinewood Derby	9/28/2012- 1/25/2012	None
RP. Girl Scouts	Classroom	Wed. 10/17,11/14,12/12,1/ 16,2/13,3/13,4/17,5/ 15,6/12	None

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #6150 TUITION INCOME

F8. RESOLVED, that the Rochelle Park Board of Education, at the recommendation of the superintendent, approve the following tuition rates for the regular and special education programs for the 2012-2013 school year:

Regular Education Programs:	<u>2012-2013</u>	<u>2011-2012</u>
B) Grades PreK - K	\$13,263.00	\$9,078.00
Grades 1 - 5	\$14,084.00	\$11,920.00
Grades 6 - 8	\$12,997.00	\$11,057.00
Special Education Programs:		
Learning and/or Language Disability (LLD)	\$20,225.00	\$20,585.00

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

VII. Reports – Committee Action Items

ROCHELLE PARK BOARD OF EDUCATION COMMITTEES

2012-2013 School Year

Committees	Chairperson	Co – Chairperson
Finance	Mrs. Bilka	Mr. Verhasselt
Education	Mr. Esposito	Mrs. Lauerman
Transportation	Mrs. Cravello	Mr. Scully
Building & Grounds	Mr. Verhasselt	Mr. Esposito
Community & School Activities	Mr. Scully	Mr. Allos
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Lauerman
Board/Staff Relations	Mrs. Lauerman	Mr. Allos
Ad-Hoc Committees		
Negotiating	Mrs. Bilka	Mr. Allos, Mrs. Cravello
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mr. Verhasselt
Bergen County School Boards	Mrs. Lauerman	Mrs. Cravello
New Jersey School Boards	Mrs. Lauerman	Mr. Scully
Municipal Alliance Liaison	Mrs. Cravello	Mr. Allos

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

X. Announcements

The next Caucus and Regular Meetings will be held on Monday, October 8, 2012 starting at 7:00 P.M. with the regular immediately following caucus in the Media Center.

The Joint Boards Meeting will be held on Tuesday, October 9, 2012 at 7:30 P.M. in the Hackensack High School Auditorium

XI. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

_____.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to resume Regular Meeting at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ p.m.

Roll Call

RV SA TC JE ML MS PB